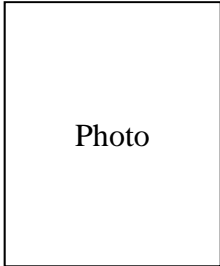




SW PROJECT CONSULTING SDN BHD
 UNIT 7-1 WISMA GENTING (NEW WING)
 NO 28 JALAN SULTAN ISMAIL
 50250 KUALA LUMPUR
 TEL: 603-27247183 FAX: 603-27247182



JOB APPLICATION FORM

Application for employment as _____ :

PERSONAL DETAILS

First Name:			
Email:			
Home Address:		Correspondence Address:	
Telephone No:		Telephone No:	
Date Of Birth:	Age:	Marital Status:	Nationality:
Time of Birth:		Race and Religion:	
IC No:		Passport No:	
EPF No:		SOCSSO No:	

URGENT CONTACT: FAMILY MEMBERS

<i>Relations</i>	<i>Name</i>	<i>Age</i>	<i>CONTACT NUMBER</i>
Spouse			
Father			
Mother			
Children			

EDUCATION

Name of School/ Institution/ College/ University	Date Joined (dd/mm/yy)	Date Graduated (dd/mm/yy)	Highest Standard Passed (Certificate, Diploma, Degree/ Grade)

OTHER ACADEMIC OR PROFESSIONAL QUALIFICATIONS *(including training courses attended)*

Particulars	Date	
	From	To

PROFESSIONAL MEMBERSHIPS *(Technical, professional or occupation training etc)*

Name of Professional Body	Membership Position	Date Admitted

LANGUAGE PROFICIENCY

Language/ Written	(state: fair, good, excellent) Oral	(state: fair, good, excellent) Written
Bahasa Melayu		
English		
Other Language:		

EMPLOYMENT HISTORY

Please give details here of full-time jobs. Start with your present or most recent position.

Dates		Name of employer, address, nature of business	Job titles, nature of work, accountabilities	Last drawn salary	Reasons for leaving
From	To				

BRIEFLY DESCRIBE YOUR CURRENT/ MOST RECENT JOB ROLE & RESPONSIBILITIES

REFERENCE DETAILS *(Please provide at least two)*

Name	Job Title & Employer	Telephone No & Email Address	Relationship

ADDITIONAL INFORMATION

Please state any relevant information which will support your application

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OTHER INFORMATION

What do you know about SW Project Consulting Sdn Bhd (SWPC) ?
Have you any friends or relatives with SWPC? If yes, state name, designation and dept.
Have you at any time been convicted or found guilty of any serious offence by any court? If yes, state offence or reasons.
Have you ever been dismissed from any employment? If yes, state reasons.
Have you any serious illness? If yes, indicate nature of illness.
If you are successful for this position, when are you able to start? <p style="text-align: right;">Day..... Month Year</p>
If you are successful appointed, what is your expected salary (inclusive commission if applicable)?
Will you work independently with minimum to no supervision?
Are you an aggressive and tasks orientated person?
Give me your Key Performance Indicators to measure yourself if you work with SWPC:

I hereby confirm that the information stated above is true and accurate. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired.

Signature of applicant

Date

NOTES FOR APPLICANT:

1. The information given in this form must be fully completed. Please submit your application to:

**SW Project Consulting Sdn Bhd
Unit 7-1 Wisma Genting (New Wing)
No 28 Jalan Sultan Ismail
50250 Kuala Lumpur**

**Phone: 603 27247183
Fax: 603 27247182
E-mail: stanley.wong@swprojectconsulting.com.my
Website: www.swprojectconsulting.com.my**

2. Candidate can only apply for one post per application.